



A meeting of the St. Joseph Downtown Community Improvement District board of directors was held on **Thursday, February 27, 2020** from 8:34 am to 9:38 am at the Allied Arts Council conference room, 128 S. 8th Street. The following minutes were created by Christy George, Downtown Liaison.

Call to Order: Chairman, Ron Barbosa called the meeting to order at 8:34 am.

Roll call: Ron Barbosa, Joe Houts, Teresa Frankhauser, Brett Carolus, Pat Dillon, John Spencer (teleconference), Bobbi Jo Hausman and Rhabecca Boerkircher. Guests present: Shay Homeyer, Christy George.

*****Approval of Meeting Minutes:** Teresa made a motion to approve the meeting minutes as written, and Joe seconded the motion. Motion carried unanimously.

Financial Report: Joe gave a review of the financial reports and a copy of these reports will be kept on file in accordance with the retention requirements. A brief overview of financials and reports was given to Christy George and Shay Homeyer. Discussion around getting paperless bank records and ACH drafts of monthly bills vs. checks.

*****Motion made by Theresa to approve the financial report and claims, motion seconded Pat, motion approved unanimously.**

Service Contract with Mosaic: Pat stated that Mosaic is reviewing the contract in their legal department and they are hopeful to have a draft by the next meeting. Payment schedule has not been clarified but will remain flexible.

1. Grant Request-Performing Arts: Performing Arts submitted a grant request, in the amount of \$5,000, to the Arts and Humanities fund. The original grant request did not meet the CID requirements for approval.

*****Ron made a motion to approve a \$1,000 one-time annual marketing request vs. the original grant request, for displaying an ad in the Fall program, motion seconded by Bobbie Jo, motion carried unanimously.**

2. Grant Request-Allied Arts: Previously approved, Allied Arts requests approval for additional funds for the Sculpture Walk.

*****A motion was made by Bobbie Jo to approve the \$7,500 additional funds for June 2020, seconded by Pat. Motion approved 6-0, Teresa Frankhauser abstained due to conflict.**

Arches: Discussion held regarding the welcome arch on the 7th and Francis Street gate. The understanding is the City would handle the bid process, its installation and other attendant items and costs associated with the project. If the awarded bid were to come in less than the allotted amount, the CID's contribution would be limited to the lesser amount.

*****A motion was made by John for the CID to pay an amount not to exceed \$15,000 for the arch, seconded by Bobbie Jo. Motion approved unanimously.**

Other Business:

- Joe Houts announced he is retiring from Commerce Bank. Commerce Bank has given their blessing for Joe to serve on their behalf as treasurer on the CID board following his retirement.
- Concession Building Management Agreement: Ron stated that he has contacted Bruce Woody about being released from the Concession Building management agreement.

*****Adjourn:** Motion made by Pat to adjourn the meeting at 9:38 am, seconded by Joe. Motion was approved unanimously.