



A meeting of the St. Joseph Downtown Community Improvement District board of directors was held on **Thursday, October 22, 2020** from 8:35 am to 9:20 am at 111 S. 7th Street or via Zoom. The following minutes were created by Christy George, Downtown Liaison.

Call to Order: Chairman, Ron Barbosa called the meeting to order at 8:35 am.

Roll call: The CID meeting was held at 111 South 7th Street or via Zoom. Ron Barbosa, Joe Houts and Pat Dillon were present. Bobbie Joe, John Spencer and Teresa Fankhauser participated via Zoom. Absent: Brett Carolus

*****Approval of Meeting Minutes:** Joe made a motion to approve the meeting minutes as written, Teresa seconded the motion. Motion carried unanimously.

Financial Report; given by Joe Houts: Joe gave a review of the financial reports and a copy of these reports will be kept on file in accordance with the retention requirements.

*****Motion made by Bobbie Jo to approve the financial report, and claims. Motion seconded by Pat; motion approved unanimously.**

CARES Act: Christy informed the board that masks and hand sanitizers were being distributed and the CID has been reimbursed through the CARES Act grant. Christy informed the board of CuTap, an antimicrobial copper touch surface that could be applied to frequently touched surfaces such as door handles. Antimicrobial copper is the only solid metal touch surface materials registered by the U.S. Environmental Protection Agency (EPA) to kill more than 99.9% of harmful bacteria. Christy checked with the county and they favored this product as a good opportunity for reimbursement through the CARES Act.

*****John made a motion to approve the pursuit to provide this product to the district, while requesting reimbursement through the CARES Act. Initial fees not to exceed \$5,000. Motion seconded by Joe; motion approved unanimously.**

2019-2020 CID Annual Report: Christy informed the board that the 2019-2020 CID Annual Report was emailed to businesses within the district. Copies were distributed to city and county officials and mailed to state representatives.

Coleman Hawkins Park maintenance: Christy informed the board that we are waiting on bid requests and will keep the board updated on the process.

Letter of support with the Affordable Equity Partners: A Development Manager from Affordable Equity Partners approached the CID asking for a letter of support for the proposed Pioneer Lofts project, a 42-unit multi-family housing project at the corner of 5th and Francis St. Christy will begin a letter that she will then submit to John Spencer for approval. This letter will only support the project if they conform to certain criteria. The letter was formed, but concerns were brought up, so a recap was presented to the board and a vote was held on whether to send the letter. *****There was one Yea and four Nay's. The Nay's win the majority. The letter of support was not sent.**

Downtown Holiday Experience 2020 Grant Request: The Downtown Holiday Experience grant request was reviewed and approved by the grant committee. ***Teresa made a motion to accept the grant request for \$4,000, Joe seconded the motion. Motion carried unanimously.

Downtown Trash Cans: Christy informed the board that 3 downtown trash cans are missing and need replaced. One large can on the corner of 7th and Felix, one small can on 7th street in the park area and one on the corner of 4th and Felix. Christy asked if she could acquire a CID credit card to make these purchases. ***Joe made a motion to approve a CID credit card for Christy George with a \$1,000 limit. Pat seconded the motion, Motion carried unanimously.

Other Business:

New Businesses to Downtown: Unique Unicorn (615 Francis) – a unique shop specializing in house plants. 512 Felix has been purchased with plans for hotel/lounge/rental space. The Mosaic Foundation is the discovery phases into turning the Plymouth building (corner of 6th and Felix) into a Children’s Discovery Museum.

Downtown Gates: Pat informed the board that the gates in the arches were under repair. The CID’s commitment to provide insurance on the gates will need to be considered once the city signs off on their functionality.

*****Adjourn:** Motion made by Joe to adjourn the meeting at 9:20 am, seconded by Pat. Motion was approved unanimously.