



Minutes

October 24, 2019

A meeting of the St. Joseph Downtown Community Improvement District board of directors was held on Thursday, October 24, 2019 from 8:30 am until 9:20 am at the Allied Arts Council Conference Room, 128 S. 8th St. Directors present were: Ron Barbosa, Joe Houts, Teresa Fankhauser, Bobbi Jo Hausman and Rhabecca Boerkircher. Directors absent were: John Spencer, Brett Carolus and Pat Dillon.

Call to Order: Chairman, Ron Barbosa called the meeting to order at 8:30 am.

Approval of Meeting Minutes: Teresa Fankhauser made a motion to approve the meeting minutes as written. Joe Houts seconded the motion and the board voted in favor (4-0).

Financial Report: Joe Houts gave the board a report on the finances of the organization. After discussion by the board, Teresa Fankhauser made a motion to approve the financial report. Bobbi Jo Hausman seconded the motion and the board voted in favor (4-0).

Downtown Partnership Meeting: Ron Barbosa reported to the board that the Downtown Partnership board met on Monday, October 14th. He requested meeting minutes but none were taken. All the funding partners were represented at the meeting and Tama Wagner from the Community Alliance was there as well. Cris Coffman has stepped down as the president of Downtown First and Jeff Gates is the new president and was in attendance at the meeting. It is the intent for Tama Wagner to meet with the Downtown First and Downtown Association board to determine if they can find some common ground to try unification again. Since Pat Dillon could not be in attendance at the meeting, Ron Barbosa communicated an email that he sent to the board. The email stated that Mosaic is no longer involved in the unification and one common director for downtown proposal. Mosaic intends to hire a caregiver to be their Downtown Liaison to help benefit downtown. This person will not have allegiance to any one group. If any group would like to access direct services on an annual basis, services can be purchased. For example the CID could receive services for approximately \$15,000.00. Exact amount to be determined. Mosaic has a request from the Downtown Association to provide services. Their fee is expected to be in the same ballpark. He indicated in the email that he hoped that the CID approval of funding at the last meeting will stand if this structure is acceptable. Their intent is to have a person in place by January 1st. The board discussed the possibility of being on their own.

Engel Response: Ron Barbosa stressed that the information contained in the Engle response proves that the position needed for the CID business is more than simply administrative. Joe Houts stated that maybe they could find someone that has another part time job to handle their business needs.

Grant Request: Pat Modlin representing the Downtown Holiday Committee requested a grant of \$3,000.00 to sponsor downtown holiday activities on Saturday, December 14th. They have opportunities for the CID to provide volunteers for the event and the logo will be on all the marketing materials. Teresa Fankhauser stated that the grant committee has met and determined to support the event, however their recommendation is that their \$3,000.00 go toward the marketing expenses and not the sponsorship of the activities or to purchase additional decorations since there is not a group that is responsible for them. Joe Houts made a motion to approve \$3,000.00 for the event to go toward marketing with the understanding that all receipts for marketing expenses will be supplied to the CID. Bobbi Jo Hausman seconded the motion and the board voted in favor (4-0).

Special Meeting: Due to time restraints, Ron Barbosa called for a special meeting of the board to be held on Monday, October 28th at 3 pm to allow time for further discussion of the agenda items 4, 5 7 and 8 at the Allied Arts Council Conference Room, 128 S. 8th. He also said the Pat Lilly was sending a MOU for the repayment of the funds from the Downtown Partnership and inquired about signing it. The board determined that it will need a board vote and Ron Barbosa said that he will see about obtaining it before the special board meeting.

Arches: Joe Houts inquired if one or three additional arches would be appropriate for the downtown gates to give them a more finished appearance. He said that Rhabecca Boerkircher got a cost from the contractor of \$30,000.00 so he suggested that they put the project on hold and possibly see if they could get another bid.

Adjourn: Joe Houts made a motion to adjourn at 9:20 am. Bobbi Jo Hausman seconded the motion and the board voted in favor (4-0).

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Rhabecca Boerkircher". The signature is fluid and cursive, with a long horizontal flourish at the end.

Rhabecca Boerkircher
Executive Director