

Minutes

September 28, 2017

A meeting of the St. Joseph Downtown Community Improvement District board of directors was held on Thursday, September 28, 2017 from 9:03 am to 9:42 am in the Allied Arts Council conference room, 128 S. 8<sup>th</sup> St. Directors present were: Bobbi Jo Hausman, Royce Balak, John Spencer, Pat Dillon, Ron Barbosa and Rhabecca Boerkircher. Directors absent were: Lee Sawyer and Teresa Fankhauser.

**Call to Order:** Chairman, John Spencer called the meeting to order at 9:03 am.

**Approval of Meeting Minutes:** Pat Dillon made a motion to approve the meeting minutes as written. Royce Balak seconded the motion and the board voted in favor (5-0).

**Financial Report:** Royce Balak gave the board a financial report for the organization. After discussion, John Spencer made a motion to approve the financial report. Bobbi Jo Hausman seconded the motion and the board voted in favor (5-0).

**Food Kitchen Project:** Pat Dillon gave the board an update on the project. The plans are in the process of being finalized. They have raised enough cash to do the project and are asking for some support from the construction industry as they move forward with the project. They would like to have another site next to their lot as well but the owner is asking more than they can afford at this time.

**Mosaic Life Care Update:** Pat Dillon gave the board an update on the retail/parking structure plan. He said that 8<sup>th</sup> and 9<sup>th</sup> streets could be re-opened in approximately four weeks. No word at this point about tenants for the retail spaces.

**Felix Street Square Project:** Rhabecca Boerkircher told the board that she and Pat Dillon will be presenting phase one of the project which is the traffic control gates to the Tourism Commission on October 5<sup>th</sup> to request funding. The funding for this phase of the project would come from the city's hotel/motel tax revenue. If the funding is approved, it would have to go to the city council for final approval. She has also requested funding from the city's next CIP tax. The city will be forming a committee for this tax soon.

**Other Business:**

**MOPERM:** Rhabecca Boerkircher informed the board that the information for the renewal of the D&O insurance was due. She has completed the information and submitted it to MOPERM for renewal.

**State Financial Report:** Rhabecca Boerkircher told the board that the state requires a financial report to be filed at the conclusion of the district's fiscal year. She has filed the report with the state.

**Adjourn:** Royce Balak made a motion to adjourn at 9:42 pm. John Spencer seconded the motion and the board voted in favor (5-0).

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Rhabecca Boerkircher". The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Rhabecca Boerkircher  
Executive Director