



A meeting of the St. Joseph Downtown Community Improvement District board of directors was held on **Thursday, September 24, 2020** from 8:35 am to 9:10 am at 111 S. 7<sup>th</sup> Street or via Zoom. The following minutes were created by Christy George, Downtown Liaison.

**Call to Order:** Chairman, Ron Barbosa called the meeting to order at 8:35 am.

**Roll call:** The CID meeting was held at 111 South 7<sup>th</sup> Street or via Zoom. Ron Barbosa, Brett Carolus and Pat Dillon were present. Bobbie Joe participated via Zoom. Absent: Teresa Fankhauser, John Spencer, and Joe Houts.

**\*\*\*Approval of Meeting Minutes:** Pat made a motion to approve the meeting minutes as written, Brett seconded the motion. Motion carried unanimously.

**Financial Report:** Ron gave a review of the financial reports and a copy of these reports will be kept on file in accordance with the retention requirements.

**\*\*\*Motion made by Brett to approve the financial report, and claims.** Motion seconded Pat, motion approved unanimously.

**CARES Act:** Christy informed the board that masks and hand sanitizer had been ordered and will be made available to downtown retail/restaurants. The invoice will then be submitted to be reimbursed through the CARES Act.

**2019-2020 CID Annual Report:** Christy presented the 2019-2020 CID Annual Report for review. Christy will email the annual report to businesses within the district and have copies printed for those that would like a printed version. Copies will also be distributed to city and county officials.

**Gateway Park maintenance versus Coleman Hawkins Park maintenance:** Ron presented the idea to trade the City maintenance responsibilities of Gateway Park with Coleman Hawkins Park. A meeting was held with Chuck Kempf, Parks Director for permission. Christy will ask for bids on Coleman Hawkins Park maintenance along with the care and upkeep of the downtown bump outs.

#### **Other Business:**

**Website update:** The previously approved unified Downtown website grant request will be paid out when the agreed upon terms have been confirmed.

**Downtown Security:** Recent unwelcomed activity at Coleman Hawkins Park has generated the idea to have cameras and signs installed on and around the Gazebo to reduce loitering and damaging behaviors. Christy will pursue options on this endeavor.

**\*\*\*Adjourn:** Motion made by Brett to adjourn the meeting at 9:10 am, seconded by Pat. Motion was approved unanimously.