



A meeting of the St. Joseph Downtown Community Improvement District board of directors was held on **Thursday, August 27, 2020** from 8:33 am to 9:32 am at 111 S. 7th Street or via Zoom. The following minutes were created by Christy George, Downtown Liaison.

Call to Order: Chairman, Ron Barbosa called the meeting to order at 8:33 am.

Roll call: The CID meeting was held at 111 South 7th Street or via Zoom. Ron Barbosa, Teresa Fankhauser, John Spencer and Pat Dillon were present. Joe Houts and Brett Carolus participated via Zoom. Absent: Bobbi Jo Hausman. Guests: Nic Hutchison

*****Approval of Meeting Minutes:** John made a motion to approve the meeting minutes as written, Pat seconded the motion. Motion carried unanimously.

Financial Report: Joe gave a review of the financial reports and a copy of these reports will be kept on file in accordance with the retention requirements.

*****Motion made by John to approve the financial report, and claims.** Motion seconded Teresa, motion approved unanimously.

MO Main Street presentation given by guest, Nic Hutchison, MO-KAN Executive Director: Nic Hutchison informed the board that has recently applied and received a grant from MO Main Street. The grant will go towards two years of technical assistance from MO Main Street to get started with the program.

Concession Building Management Agreement Update: Christy received a letter from the city stating that our (CID) lease is now terminated, and neither party owes the other any further duties or performance.

*****Tax Levy:** The new tax levy rate was presented. John made a motion to approve the new rate, Teresa seconded the motion. Motion carried unanimously.

Unified Downtown Website Grant Request: ***Teresa presented the board with the unified downtown website grant request. She made a motion to grant the requested \$8,000. John made a motion to grant the request with two contingencies...

1. A written agreement from the 3 major downtown entities (St. Joseph Downtown Association, Downtown First and the Community Improvement District) stating that they will renounce their current websites in order to create one unified downtown website.

2. That the other funding sources listed in the proposal participate as stated.

Pat seconded the motion. Motion carried unanimously.

Other Business:

John requested that Christy seek out a grant request with the CARES Act to purchase COVID related material, such as masks and hand sanitizer for the businesses within the district to use.

Christy inquired about the Annual Report and its distribution. The board felt that an online version would be acceptable (with proper notification given via email on how to find and read) while certain entities and elected officials should receive an official copy via mail.

Christy informed the board that mural artist, Sam Welty would be in the St. Joseph vicinity in September and is available to work on another mural if anyone is interested.

*****Adjourn:** Motion made by Pat to adjourn the meeting at 9:32 am, seconded by John. Motion was approved unanimously.