



A meeting of the St. Joseph Downtown Community Improvement District board of directors was held on **Thursday, March 26, 2020** from 8:32 am to 9:21 am via teleconference. The following minutes were created by Christy George, Downtown Liaison.

Call to Order: Chairman, Ron Barbosa called the meeting to order at 8:32 am.

Roll call: Due to Covid-19, following the St. Joseph Health Department guidelines the CID meeting was held by teleconference. Ron Barbosa, Joe Houts, Teresa Frankhauser, Brett Carolus, Pat Dillon, John Spencer, and Bobbi Jo Hausman.

*****Approval of Meeting Minutes:** Pat made a motion to approve the meeting minutes as written, and Teresa seconded the motion. Motion carried unanimously.

Financial Report: Joe gave a review of the financial reports and a copy of these reports will be kept on file in accordance with the retention requirements. Christy will send budget to City by April 1, 2020.

*****Motion made by Joe to remove Rhbecca Boerkircher from the Commerce Bank signature card and add Joe Houts and Christy George, and to approve the request for electronic bank statements and ACH approval for monthly invoices, with a \$500 maximum which would require two signatures, additional signees being Teresa Frankhauser and Ron Barbosa, motion was seconded by Bobbi Jo, motion was approved unanimously.**

*****Motion made by Teresa to approve the financial report invoices and budget, motion seconded Joe, motion approved unanimously.**

Service Contract with Mosaic: Revised Mosaic contracts were sent out for review.

*****Motion made by John to approve the service contract with Mosaic, motion was seconded by Joe. Pat Dillion abstained from vote. (6 aye, 1 abstained)**

*****Motion made by Joe to approve \$10,000 expenditure with the ability to appropriate funds back if contact is broke before one year, motion was seconded by Teresa. Pat Dillion abstained from vote. (6 aye, 1 abstained)**

Gates: Bond officials were contacted in regard to the gates and the bond company will decide what the next steps will be. Our 5-year contract will not go into effect until this process is completed.

*****A motion was made by Joe to retract the previous agreement to pay an amount not to exceed \$15,000 for the arch until the resolution of the gates are resolved, motion was seconded by Teresa, motion approved unanimously.**

Concession Building Management Agreement: A meeting with the city was held on March 20, 2020 to discuss the CID lease termination with the City of St. Joseph for the concession building. The city stated that an RFP will be released to acquire a new lessee of the concession building.

***A motion was made by John to terminate the concession building lease with the city, motion was seconded by Bobbie Jo, motion approved unanimously.

Downtown Business Recovery Ideas: Ron discussed ideas on how to help displaced workers and downtown businesses. In light of all the changes and uncertainty the topic was decided to be revisited, while ideas still encouraged.

Other Business:

- The Board expressed their gratitude for the 20 plus years that Rhabecca Boerkircher served as the CID Executive Director.

*****Adjourn:** Motion made by Joe to adjourn the meeting at 9:21 am, seconded by Pat. Motion was approved unanimously.