

Minutes

September 27, 2018

A meeting of the St. Joseph Downtown Community Improvement District board of directors was held on Thursday, September 27, 2018 from 8:32 am to 9:24 am at the Allied Arts Council conference room, 128 S. 8<sup>th</sup> St. Directors present at the meeting were: Pat Dillon, Bobbi Jo Hausman, John Spencer, Ron Barbosa, Lee Sawyer, Teresa Fankhauser, Joe Houts and Rhabecca Boerkircher.

**Call to Order:** Chairman, John Spencer called the meeting to order at 8:32 am.

**Approval of Meeting Minutes:** Pat Dillon made a motion to approve the meeting minutes as written. Teresa Fankhauser seconded the motion and the board voted in favor (7-0).

**Grant Request:** Rhabecca Boerkircher informed the board that the grant request from the Handpicked Concert Series has been rescinded. They have had other opportunities that will prevent them from doing the series this year.

**Grant Committee:** Teresa Fankhauser told the board that she has asked Joe Houts to serve with her on the grant committee.

**Welcome Joe Houts:** Chairman, John Spencer welcomed Joe Houts to the board of directors.

**Financial Report:** After discussion, Ron Barbosa made a motion to approve the financial reports and the concession building financial report. Bobbi Jo Hausman seconded the motion and the board voted in favor (7-0).

**Transfer to Concessions Account:** Rhabecca Boerkircher told the board that the event season is over and there will not be enough money in the concessions account to cover the bills until the event season begins again in about seven months. The only other paying event is the holiday event the first of December. The board discussed ways to make additional money from the events like a commission off sales or raising the rents. John Spencer said that he would ask for a meeting with the Downtown Association board to discuss the financials of the concessions building. Lee Sawyer offered to attend the meeting as well.

**Election of Officers:** Pat Dillon nominated the following slate of officers for the board of directors and made a motion to elect them:

Ron Barbosa – Chairman  
Teresa Fankhauser – Vice-Chairman  
John Spencer – Secretary/Treasurer

Bobbi Jo Hausman seconded the motion and the board voted in favor (7-0).

**Strategic Plan:** Pat Dillon told the board that the strategic plan is moving forward. They anticipate having the plan finalized by the end of the year.

**Gate Project Update:** Rhabecca Boerkircher told the board that the project should go to council soon. The city has all the final plans and budget numbers for council's final approval.

**Big Check Photo with Bliss Salon and Felix Street Gourmet:** The board discussed have the photo opportunity in conjunction with a Chamber ribbon cutting. Bobbi Jo Hausman told the board that she would make arrangements with the chamber and then get back with them.

**Movie:** Rhabecca Boerkircher told the group that Jason Hudson, director of the "Christmas at the Chateau" movie is looking for sponsorships to show the premiere of the movie at the Missouri Theater from December 21<sup>st</sup> to the 23<sup>rd</sup>. The movie was shot downtown and at the Shakespeare Chateau just north of downtown. Many of the downtown businesses are featured in the movie. After discussion, Teresa Fankhauser made a motion to do a Platinum Sponsorship for \$1,000.00. Bobbi Jo Hausman seconded the motion and the board voted in favor.

**Music Foundation Hall of Fame Wall:** This agenda item was tabled.

**Adjourn:** Teresa Fankhauser made a motion to adjourn at 9:24 am. Ron Barbosa seconded the motion and the board voted in favor.

Respectfully submitted,

A handwritten signature in cursive script that reads "Rhabecca Boerkircher". The signature is written in black ink and is positioned above the printed name and title.

Rhabecca Boerkircher  
Executive Director