

Minutes

October 17, 2018


A special meeting of the St. Joseph Downtown Community Improvement District board of directors was held on Wednesday, October 17, 2018 from 8:31 am to 9:05 am in the conference room of the Allied Arts Council, 128 S. 8th St. Directors present were: Joe Houts, John Spencer, Teresa Fankhauser, Bobbi Jo Hausman, Ron Barbosa, Lee Sawyer, Pat Dillon and Rhabecca Boerkircher. Also present was Pat Modlin.

Call to Order: Chairman, Ron Barbosa called the meeting to order at 8:31 am.

Grant Request: Pat Modlin told the board that he is the co-chair of a committee that is in the process of raising money to create a glowing downtown center during the holidays. The committee is requesting that the St. Joseph Downtown Community Improvement District board of directors contribute \$5,000 toward the project. Teresa Fankhauser inquired if it was their intent to request funding on an annual basis. Pat Modlin said that they would like to expand on the project yearly. They will do permanent lighting around the square this year for sure and perhaps more depending on how much money they raise. They plan to buy new snowflakes for thirty two lamp posts along Francis, Felix and Edmond Streets from 9th to 6th. They plan on purchasing 100 bows as well. If the CID committee commits to making a donation, Pat Modlin said that their money would go toward the new snowflakes. Ron Barbosa asked about the Downtown Holiday Experience Committee and what organization they are affiliated with. Pat Modlin said that the committee is comprised of persons from both of the merchant organizations downtown in an attempt to get the two groups working together. John Spencer asked who would own the lights and be responsible for storage of them once the event is over. Pat Modlin explained that Kim Jennings has agreed to store the snowflakes and bows and the city will store the large artificial tree that they plan on placing in Coleman Hawkins Park at Felix Street Square. He said that the Chamber of Commerce is the fiscal agent to collect the donations for the project. Teresa Fankhauser made a motion to approve the grant for \$5,000 contingent on receiving a financial statement outlining where the money was spent and the Downtown Association taking ownership of the lights to maintain, store and make sure they get put back up again next year. John Spencer seconded the motion and the board voted in favor (7-0). Pat Modlin thanked the board and told them that he is trying to raise another \$25,000 to complete his goal of \$45,000 for this first phase of the multi-year project. There are four sub-committees for the project 1) decorating 2) activities and programming 3) advertisement and promotion 4) building lighting. He said that anyone that wants to get involved in any of the committees is more than welcome.

Adjourn: John Spencer made a motion to adjourn the meeting at 9:05 am. Lee Sawyer seconded the motion and the board voted in favor (7-0).

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Rhabecca Boerkircher". The signature is written in a cursive style with a large initial "R" and a long, sweeping underline.

Rhabecca Boerkircher
Executive Director