

Minutes

June 27, 2018

A meeting of the St. Joseph Downtown Community Improvement District board of directors was held on Wednesday, June 27, 2018 from 8:35 pm to 9:20 am at the Allied Arts Council conference center, 128 S. 8<sup>th</sup> St. Directors present were: Pat Dillon, Teresa Fankhauser, Lee Sawyer, Ron Barbosa, John Spencer, Bobbi Jo Hausman and Rhabecca Boerkircher. Directors absent were: Royce Balak.

**Call to Order:** Chairman, John Spencer called the meeting to order at 8:35 am.

**Approval of Meeting Minutes:** Pat Dillon made a motion to approve the meeting minutes as written. Lee Sawyer seconded the motion and the board voted in favor (6-0).

**Financial Report:** John Spencer led the board in a discussion about the financial status of the organization. After discussion by the board, Teresa Fankhauser made a motion to approve the financial report. Ron Barbosa seconded the motion and the board voted in favor (6-0).

**Lease Agreement on the Gates:** John Spencer informed the board that after reviewing the agreement on the gates that the city has requested he has determined one issue that needs to be resolved. The city is requesting that the insurance policy be put in place right after the signing of the agreement but the insurance company won't insure it until the gates are built. He told the board that he will discuss it with the city.

**Big Check presentation to Family Guidance:** Rhabecca Boerkircher informed the group that Family Guidance is having a ribbon cutting and open house on July 18<sup>th</sup> at 4 pm. She inquired if it would be a good opportunity for the board to do the "big check" presentation reflecting the \$10,000 grant that the group has given to the project. Board members thought that would be a good idea so she will arrange for a photographer.

**Update on the Open Door Food Kitchen:** Pat Dillon told the board that there is no update this month. The fundraising committee is looking for additional funds for the project. They are currently working on some potential grant opportunities.

**Downtown Strategic Plan:** Rhabecca Boerkircher told the board that there is no update on the downtown strategic plan at this point.

**Downtown Research Study:** Rhabecca Boerkircher asked the board to schedule July 19<sup>th</sup> from 11 am to 1 pm on their calendars. The interns working on the downtown research will give their presentation on their data at Room 108 on this day and time. Lunch will be included.

**Other Business:**

**CIP Tax:** Teresa Fankhauser distributed literature on the CIP tax that will be voted on in August. She encouraged the board to vote in favor of the tax.

**Adjourn:** Ron Barbosa made a motion to adjourn at 9:20 am. Teresa Fankhauser seconded the motion and the board voted in favor (6-0).

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Rhabecca Boerkircher". The signature is fluid and cursive, with a long horizontal flourish at the end.

Rhabecca Boerkircher  
Executive Director