



Minutes
July 28, 2016

A meeting of the St. Joseph Downtown Community Improvement District board of directors was held on Thursday, July 28, 2016 from 8:35am until 9:53am in the Allied Arts Conference Room, 128 S. 8th St. Directors present were: Ron Barbosa, Bobbi Jo Hughes, Teresa Fankhauser, Royce Balak, Lee Sawyer and Rhabecca Boerkircher. Directors absent were: John Spencer and Pat Dillon.

Call to Order: Vice-chairman, Ron Barbosa called the meeting to order at 8:35am.

Approval of Meeting Minutes: Teresa Fankhauser made a motion to approve the meeting minutes as written. Royce Balak seconded the motion and the board voted in favor (5-0).

Financial Report: Ron Barbosa told the board that they have won a Mayor's Award for the Arts for their contributions to the Downtown Sculpture Walk. Royce Balak gave the board a report on the finances of the organization and the concessions building. Lee Sawyer made a motion to approve the financial report. Bobbi Jo Hughes seconded the motion and the board voted in favor (5-0).

CID Expansion: Rhabecca Boerkircher told the board that a report from the county was included in their board packets. This report lists the appraised value of the properties in the current district and the proposed expanded district by property owner. Royce Balak told the board that he has not had time to evaluate the report yet to determine if it would be financially feasible to proceed with the expansion.

Concessions Building: Rhabecca Boerkircher gave the board a report on the concessions building. They recently purchased a blower because the patio gets very cluttered with cigarette butts. They have requested No Smoking signs from the city to try and help with the mess. The board suggested it might be time to name the building.

Mosaic Update: Rhabecca Boerkircher gave the board an update on the Mosaic projects. They plan on demolishing the lot at 7th and Edmond beginning on August 1st. They have not awarded the contract on the demolition of the parking garage at 8th and Felix yet. The process should go quickly once the contract is awarded. The board talked about letting the public know about alternatives for parking as these projects are in process.

Think Big Study: Rhabecca Boerkircher informed the board that the Think Big Study has begun. The consultants were in town and interviewed several individuals.

Other Business:

Officer Matt Kneib: Officer Kneib is the officer in charge of the downtown district. He spoke to the board about issues of downtown security. He explained to the board that there are nine districts in the city. Downtown is District 5. He told the board that he has spoken with the police in Kansas City to learn about how they deal with their indigent population. He is also going to Wichita soon for the same purpose. The board inquired if there is a need for paid security downtown. He said that there isn't a pressing need right now but feel free to notify him of any issues that they are concerned about.

Tax Levy: After discussion about the proposed tax levy by the board, Teresa Fankhauser made a motion to support the proposal. Royce Balak seconded the motion and the board voted in favor (5-0).

AED Agreement: The city is requesting that the CID sign an agreement with them if they put an Automated External Defibrillator in the concessions building. Rhabecca Boerkircher told them that John Spencer has requested that the agreement be sent to their attorney for review.

Food Kitchen: Royce Balak told the board that they are moving forward with the negotiations to move the food kitchen. They have some property that they are looking at. Royce Balak made a motion to approve \$1,500 to hire an appraisal on the current building and equipment. The request will include that the appraisal will be complete in two months. Lee Sawyer seconded the motion and the board voted in favor (5-0). Ron Barbosa stated that the board needs to have a discussion about owning the building.

Mosaic Picnic: Rhabecca Boerkircher informed the board that Mosaic Lifecare is going to have their employee picnic downtown this year. The picnic will be held on September 17th at Felix Street Square.

Artcraft Open House: Rhabecca Boerkircher reminded the board about the 66th Anniversary Open House at Artcraft on Friday, July 29th. Royce Balak made a motion to purchase a plaque for Artcraft in recognition of their long time commitment to downtown and Taco Bell for their investment in remodeling the downtown restaurant. Teresa Fankhauser seconded the motion and the board voted in favor (5-0). The board also discussed the check presentation to Rick Gilmore.

Adjourn: Royce Balak made a motion to adjourn at 9:53am. Lee Sawyer seconded the motion and the board voted in favor (5-0).

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Rhabecca Boerkircher". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Rhabecca Boerkircher
Executive Director