

Minutes

January 24, 2019

A meeting of the St. Joseph Downtown Community Improvement District board of directors was held on Thursday, January 24, 2019 from 8:40 am to 9:35 pm. Directors present were Pat Dillon, Ron Barbosa, Teresa Fankhauser, Joe Houts and Rhabecca Boerkircher. Directors absent were John Spencer and Bobbi Jo Hausman.

Call to Order: Chairman, Ron Barbosa called the meeting to order at 8:40 am.

Approval of Meeting Minutes: The board reviewed the meeting minutes from the December 13th regular meeting and Ron Barbosa pointed out that they were sent the financials from the Holiday Experience event that they requested and was contingent on the grant that they were awarded. He asked if the board members received the information and they confirmed that they did. After discussion, Pat Dillon made a motion to approve the meeting minutes. Teresa Fankhauser seconded the motion and the board voted in favor (4-0). Teresa Fankhauser made a motion to approve the meeting minutes from the December 13th special closed meeting. Pat Dillon seconded the motion and the board voted in favor (4-0).

Financial Reports: The board discussed the financial reports. Rhabecca Boerkircher informed the board that she has filed the year-end financial report that is required by the State of Missouri. Board members thought that it might be a good idea to let Joe Houts review the report before submission for the current fiscal year which will end on June 30th. After discussion, Teresa Fankhauser made a motion to approve the financial reports. Pat Dillon seconded the motion and the board voted in favor (4-0).

New Director Nominations: Teresa Fankhauser reported to the board that the nominations committee has met and considered all the suggestions from the board. Teresa Fankhauser said that on behalf of the committee they would like to nominate Brett Carolus to fill the vacancy created by the resignation of Lee Sawyer. Joe Houts seconded the nomination and the board voted in favor (4-0).

Downtown Partnership Update: Pat Dillon gave the board a report on the status of the Downtown Partnership. He said that they have maintained the current partners and added the Downtown First group. Currently, they are working on a job description for the Executive Director and hope to have that finalized soon. The board will have a special meeting to discuss the proposed downtown strategic plan and determine if they will approve it in its entirety or portions of it. The CID board requested a copy of the job description when it is complete and a copy of their current contract to determine if the contractual obligations are being met by the new job description for the Executive Director.

Strategic Plan: Rhabecca Boerkircher asked the board to review the proposed strategic plan. She said that after the Partnership determines what it wants to do with the plan it might be good to schedule a session for the CID board to see if there are any portions that they would like to fund.

MOPERM: Rhabecca Boerkircher said that she contacted MOPERM to get rates as requested by the board at the last meeting and was told that the D&O portion of the policy is 2 million. Joe Houts requested that she obtain an updated policy that shows the 2 million dollars of coverage.

Other Business:

National Trails Center: Joe Houts said that there is a possibly of a National Trails Center to be located at the riverfront. The board discussed the riverfront plan and asked Rhabecca Boerkircher to send them a copy of the plan.

2021 Bi-Centennial: Teresa Fankhauser said that the Allied Arts Council will do something for the Bi-Centennial but she is not sure exactly what at this point. The theme is past, present, and future.

Muddy Maker Faire: Teresa Fankhauser said that the date for the second annual event is the first Saturday in March.

Concessions Building: Rhabecca Boerkircher told the board that the Downtown Association might be willing to enter into another agreement with them to manage the building as long as they are not required to pay anything toward the upkeep.

Adjourn: Joe Houts made a motion to adjourn the meeting at 9:35 am. Teresa Fankhauser seconded the motion and the board voted in favor.

Respectfully submitted,



Rhabecca Boerkircher
Executive Director