



ST. JOSEPH
Downtown
COMMUNITY IMPROVEMENT DISTRICT
Minutes

February 27, 2018

A meeting of the St. Joseph Downtown Community Improvement District board of directors was held on Tuesday, February 27, 2018 from 12:02 pm to 1:03 pm at the offices of Tieman, Spencer and Hicks, 702 Felix Street. Directors present were: Teresa Fankhauser, Bobbi Jo Hausman, Lee Sawyer, Ron Barbosa, Royce Balak and Rhabecca Boerkircher. Directors absent were: John Spencer and Pat Dillon.

Call to Order: Vice-Chairman, Ron Barbosa called the meeting to order at 12:02 pm.

Approval of Meeting Minutes: Teresa Fankhauser made a motion to approve the minutes of the January 25th regular meeting as written. Bobbi Jo Hausman seconded the motion and the board voted in favor (5-0). Royce Balak made a motion to approve the meeting minutes of the special meeting held on February 1st as written. Bobbi Jo Hausman seconded the motion and the board voted in favor (5-0).

Financial Report: Royce Balak told the board that Pat Modlin has provided a copy of the temporary occupancy permit and copies of bills for his Room 108 grant request satisfying the terms of the agreement for the grant. Therefore, Royce Balak made a motion to release the \$10,000.00 for the grant. Lee Sawyer seconded the motion and the board voted in favor (5-0). Royce Balak gave the board a report on the finances of the organization as provided. After discussion by the board, Royce Balak made a motion to approve the financial report as presented. Lee Sawyer seconded the motion and the board voted in favor (5-0).

Gate Lease: The board had a discussion about the proposed lease from the city for the new street closure gates to be built downtown at Coleman Hawkins Park at Felix Street Square. The main concern was that it was another responsibility that affects their ability to promote economic development downtown. The board decided to get their concerns on the lease agreement to John Spencer and to have representatives of the board meet with the city to discuss their concerns. Royce Balak made a motion to table the agenda item until further discussion with the city and representatives of the board have transpired. Bobbi Jo Hausman seconded the motion and the board voted in favor (5-0).

Felix Street Square Update: Rhabecca Boerkircher informed the board that the architects are completing the final drawings for the street closure gates and have run into some issues with utilities in the area. There is a gas line that runs underneath one part and some AT&T lines at another. They will complete their work and turn it over to the city for the bid process. She has the rest of the project before the CIP committee. Downtown did not receive a project in the last CIP so hopefully that will help this time. If the next phase cannot be funded by the CIP, then we will need to explore other sources of funding.

Awnings: Since Pat Dillon was securing bids for repairing and replacing the awnings for the structure at Coleman Hawkins Park at Felix Street Square the board tabled this agenda item.

Big Check Award for Room 108: Rhabecca Boerkircher told the board that Pat Modlin from Room 108 would like to invite the board to his new venue to see what they have invested in. She stated that this would be a great time to get a photo with the “big check”. The board thought that would be a great idea and told her to get with Pat about a date that would work for him.

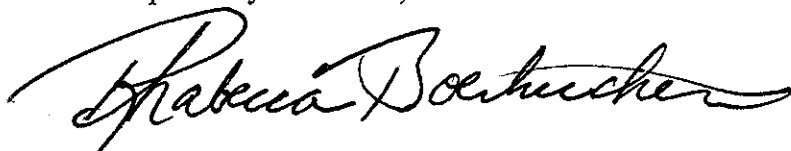
Downtown Strategic Plan: Rhabecca Boerkircher explained to the board that Pat Modlin wants to put together a strategic plan for downtown. He anticipates that the Downtown Association will be the lead group but it should be a collaborative effort. She will let the board know when it moves forward.

Other Business:

Sculpture Walk: Teresa Fankhauser inquired if the board would consider additional funding for the sculpture walk. She stated that the request was for \$20,000.00 and the board previously agreed to \$10,000.00 with the idea that they would consider more at a later time. It was the consensus of the board to determine what the upcoming expenses would be (insurance for the street closure gates, awnings, etc.) before granting additional funds.

Adjourn: Royce Balak made a motion to adjourn at 1:03 pm. Teresa Fankhauser seconded the motion and the board voted in favor (5-0).

Respectfully submitted,

A handwritten signature in black ink, reading "Rhabecca Boerkircher". The signature is written in a cursive, flowing style with a prominent initial "R".

Rhabecca Boerkircher
Executive Director