

Minutes

December 20, 2017

A meeting of the St. Joseph Downtown Community Improvement District board of directors was held on Wednesday, December 20, 2017 from 8:37 am to 9:25 am in the Allied Arts Council conference room, 128 S. 8<sup>th</sup> St. Directors present were: Bobbi Jo Hausman, Lee Sawyer, Teresa Fankhauser, John Spencer, Royce Balak and Rhabecca Boerkircher. Also present was Simon Fink. Directors absent were: Pat Dillon and Ron Barbosa.

**Call to Order:** Chairman, John Spencer called the meeting to order at 8:37 am.

**Grant Request:** Simon Fink asked the board to reconsider their request for funding for the Handpicked Concert Series at the Paradox Theater. He explained that he made a mistake when he submitted the paperwork for the original grant that was awarded by the CID which resulted in the board amending the award to a lesser amount. The board originally granted the series \$1,500.00 but amended the request when the paperwork was turned in and it was discovered that three of the band members were to be subsidized from the grant money which is against the rules established for the program. The board amended the grant to \$500.00. The board gave them the opportunity to re-submit the request. Teresa Fankhauser told the board that the review committee had discussed the request to re-consider the grant. She told the board that the committee thinks that they should review their policy of giving grant money to private groups as that would open it up to a multitude of requests and that wasn't their original intention for the grant program. Right now there isn't any discretionary money available. Royce Balak made a motion to deny approval on the grant request. Lee Sawyer seconded the motion and the board voted in favor (5-0).

**Approval of Meeting Minutes:** Teresa Fankhauser made a motion to approve the meeting minutes as written. Bobbi Jo Hausman seconded the motion and the board voted in favor (5-0).

**Financial Report:** Royce Balak gave the board a report on the financial status of the organization. After review and discussion, Lee Sawyer made a motion to approve the financial report. Bobbi Jo Hausman seconded the motion and the board voted in favor (5-0). The board also reviewed the status of the concessions building account. Teresa Fankhauser made a motion to approve the concessions building financial report. Bobbi Jo Hausman seconded the motion and the board voted in favor (5-0).

**Felix Street Square Update:** John Spencer gave the board an update on the Felix Street Square project. He told them that the work session with the city council is this afternoon at 4:15 pm and encouraged all board members to be in attendance if possible. He told the board that he, Pat Modlin and David Peppard plan to present to the council and hope to address all the questions

that they are getting from the public. Bobbi Jo Hausman and Royce Balak said that they would be unable to attend the work session but requested that Rhabecca Boerkircher email Joyce Starr's number to them so that they can call her with support for the project.

**Drug Clinic:** John Spencer told the board that there is nothing new on this topic and they will not return phone calls at this point.

**Open Door Food Kitchen Update:** Rhabecca Boerkircher thanked the board members that were able to come to the ground breaking on the new facility on December 14<sup>th</sup>. She stated that the city received no bids on the current building and have extended the RFP to February. If they do not receive any bids on the extended RFP, they will place the building for sale with a realtor.

**Other Business:**

**Awnings:** Rhabecca Boerkircher said that she had discussed taking the awnings down and having them stored with Pat Dillon. Pat said that he didn't know if they had another season left in them as they have several tears and holes that they have tried to fix over the years. Since there probably won't be any park improvements by next season she asked the board about replacing the existing awning fabric. She said that Pat was going to look at what options are available.

**Adjourn:** Lee Sawyer made a motion to adjourn at 9:25 am. Teresa Fankhauser seconded the motion and the board voted in favor (5-0).

Respectfully submitted,

A handwritten signature in black ink that reads "Rhabecca Boerkircher". The signature is written in a cursive, flowing style with a long horizontal flourish at the end.

Rhabecca Boerkircher  
Executive Director