

Minutes

November 17, 2016

A meeting of the St. Joseph Downtown Community Improvement District board of directors was held on Thursday, November 17, 2016 from 8:40 am to 9:59 am at the Allied Arts Council conference room, 128 S. 8th St. Directors present were: Pat Dillon, Royce Balak, Teresa Fankhauser, John Spencer and Rhabecca Boerkircher. Directors absent were: Bobbi Jo Hughes, Lee Sawyer and Ron Barbosa.

Call to Order: Chairman, John Spencer called the meeting to order at 8:40 am.

Approval of Meeting Minutes: Teresa Fankhauser made a motion to approve the meeting minutes from the October 21, 2016 special meeting as written. Royce Balak seconded the motion and the board voted in favor (4-0). Pat Dillon made a motion to approve the meeting minutes from the October 27, 2016 meeting as written. Royce Balak seconded the motion and the board voted in favor.

Financial Report: After discussion by the board, Royce Balak made a motion to approve the financial reports. Teresa Fankhauser seconded the motion and the board voted in favor (4-0).

Concessions Building with the City: John Spencer informed the board that he, Lance Taylor, David Peppard, Rhabecca Boerkircher and Royce Balak via phone met with Chuck Kempf and Bryan Carter at the city about a plan to reduce expenses at the building and generate additional revenue. They are currently waiting for the city's reply.

Felix Street Square Update: Pat Dillon told the board that the presentation to council on the Felix Street Square plan went well and they were in favor of the changes. They responded favorably to the idea of funding the gates but wanted to check other funding sources prior to doing the loan from the hotel/motel tax that is designated for riverfront development and paying it back from funds generated from the downtown fund.

Grants: Royce Balak stated that the Allied Arts Council request for \$20,000 is the only grant request to consider at this time. This request was tabled at the last meeting. After discussion by the board about the status of funding for next year, Pat Dillon made a motion to approve \$15,000 for the project. John Spencer seconded the motion and the board voted in favor (3-1, Teresa Fankhauser abstained).

Think Big Study: John Spencer informed the board that the committee working on this project has decided to move forward with it.

Downtown Partnership contract: John Spencer informed the board that he negotiated a contract based on services provided to the organization by the Downtown Partnership. The contract amount will be reduced from \$24,500 to \$15,600. John Spencer made a motion to approve the contract. Pat Dillon seconded the motion but it did not carry as presented. Royce Balak stated that he would be in favor of paying more now and determining the hours spent. Royce Balak made a motion to approve the contract with an amendment to have a cap of \$2,000 on item #3 over the next six months. Teresa Fankhauser seconded the motion and the board voted in favor (4-0).

Open Door Food Kitchen Project: Pat Dillon made a motion to close the meeting. Royce Balak seconded the motion and the board voted in favor (4-0). Royce Balak made a motion to open the meeting. John Spencer seconded the motion and the board voted in favor (4-0).

Adjourn: John Spencer made a motion to adjourn the meeting at 9:59 am. Pat Dillon seconded the motion and the board voted in favor (4-0).

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Rhabecca Boerkircher". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Rhabecca Boerkircher
Executive Director