

Minutes

February 23, 2017

A meeting of the St. Joseph Downtown Community Improvement District board of directors was held on Thursday, February 23, 2017 from 8:34 am to 9:35 am in the Allied Arts Council conference room, 128 S. 8th St. Directors present were: Pat Dillon, Teresa Fankhauser, John Spencer, Bobbi Jo Hughes, Royce Balak and Rhabecca Boerkircher. Directors absent were: Lee Sawyer and Ron Barbosa.

Call to Order: Chairman, John Spencer called the meeting to order at 8:34 am.

Approval of Meeting Minutes: Teresa Fankhauser made a motion to amend the January 26th meeting minutes to include Rhabecca Boerkircher on the signature card for the St. Joseph Downtown Community Improvement District. John Spencer seconded the motion and the board voted in favor (5-0). Royce Balak made a motion to approve the meeting minutes from the January 17th special meeting and the January 26th amended minutes. Bobbi Jo Hughes seconded the motion and the board voted in favor (5-0).

Financial Report: Royce Balak gave the board a report on the finances of the organization. He reviewed the balance sheet and noted that he is not sure what will happen with the Coldwell-Smith grant that has been approved as they are moving out of town. Also, First Saturday's has not requested their money so he told Rhabecca Boerkircher to send them an email and give them until April 1st to do so. If they do not request it, then it will be re-programmed. Royce also handed out a budget form for the board's consideration. With the grant to the Open Door Food Kitchen project, some of the expense items will have to be revised for next year. The CID budget needs to be submitted to the city prior to April 1st. After discussion, Pat Dillon made a motion to approve the financial report. Bobbi Jo Hughes seconded the motion and the board voted in favor.

News-Press Ad: Rhabecca Boerkircher inquired if the board would like to do a profiles in progress ad similar to the one that they did last year. The board talked about the need to do some marketing downtown next year but expressed a need to do a marketing plan. Theresa Fankhauser volunteered to be the marketing committee chair. It was the consensus of the board to not do the ad this year.

Open Door Food Kitchen Update: Pat Dillon gave the board an update on the Open Door Food Kitchen Project. He said that they have met with Bruce Woody and Mayor Bill Falkner from the city and that the project is moving forward but there are some issues that need to be resolved so it may take longer than anticipated. He said that it might be helpful to come up with a timeline of events.

Sculpture Walk Update: Teresa Fankhauser gave the board an update on this year's sculpture walk. She said that the deadline for submissions was last week. The visual arts committee will meet next week to review the submissions and determine which ones to display in June. She reported that the White Buffalo Calf woman won the People's Choice award.

Stakeholders Meeting: Rhabecca Boerkircher told the board about an incident where a downtown property owner was upset that they didn't get their request and didn't agree with how some of the projects were selected. She said that Ron Barbosa has suggested that they have a stakeholders meeting to determine how the downtown constituents want the tax money to be spent. It was the consensus of the board that individuals could come to the board meetings with their concerns since they are open meetings.

Projects: Rhabecca Boerkircher told the board that she needs some directive on what projects that they want to do. The board told her to get bids on lawn service, trash service and get a price on cigarette disposal units.

Other Business:

Grant Request: The board discussed the grant request from N & E Holdings LLC to replace the storefront for Just Desserts that was damaged by the Pioneer Building fire. Royce Balak said that the purpose of the grant program was to be a part of a larger project and not intended for maintenance of the building. Royce Balak made a motion to not approve the grant request. Teresa Fankhauser seconded the motion and the board voted in favor (5-0). John Spencer said that he would talk to Jim Nadolski about the board's decision.

Adjourn: Royce Balak made a motion to adjourn the meeting at 9:35 am. John Spencer seconded the motion and the board voted in favor.

Respectfully submitted,



Rhabecca Boerkircher
Executive Director