

Minutes

June 22, 2017

A meeting of the St. Joseph Downtown Community Improvement District was held on Thursday, June 22, 2017 from 8:35 am to 9:36 am in the Allied Arts Council conference room, 128 S. 8<sup>th</sup> St. Directors present were: Ron Barbosa, Royce Balak, Bobbi Jo Hausman, Pat Dillon, Teresa Fankhauser and Rhabecca Boerkircher. Directors absent were: John Spencer and Lee Sawyer.

**Call to Order:** Vice Chairman, Ron Barbosa called the meeting to order at 8:35 am.

**Approval of Meeting Minutes:** Rhabecca Boerkircher told the board that she has corrected the original meeting minutes that they were sent because she incorrectly credited Royce Balak with sharing the information on the bike ride program rather than Ron Barbosa who actually shared the information. Royce Balak made a motion to approve the corrected meeting minutes. Bobbi Jo Hausman seconded the motion and the board voted in favor (5-0).

**Financial Report:** Royce Balak gave the board a report on the financial status of the organization. The board had a discussion about the pre-payment clarification on spending for the Open Door Food Kitchen project. On the report about the grants projects they requested that the report be changed to say “city” and Roberts Roofing Edmond Street Project. After discussion by the board, Pat Dillon made a motion to approve the financial report. Bobbi Jo Hausman seconded the motion and the board voted in favor.

**St. Joseph Downtown Partnership Contract:** Teresa Fankhauser made a motion to approve the contract for services with the St. Joseph Downtown Partnership. Bobbi Jo Hausman seconded the motion and the board voted in favor (5-0).

**Open Door Food Kitchen Project:** Pat Dillon gave the board an update on the Open Door Food Kitchen Project. The committee has set-up an escrow account. They have raised \$45,000 additional in the last few days for the project and hope to raise some more to cover any additional costs should they occur. The county has agreed to raise their contribution. They are working on the plans for the new building and they should be complete soon.

**Mosaic Life Care:** Pat Dillon gave the board a report on the Mosaic Life Care projects going on downtown. Teresa Fankhauser said that she has received positive comments from the Mosaic Life Care employees that she has spoken with. Pat said that the parking garage is still on track to be completed by the end of the year. They have a possible tenant for the Plymouth Building. The mural on the side of Mary McGarry’s building has been started.

**Other Business:**

**Missouri Theater:** Teresa Fankhauser told the board that the money has been raised for the renovation of the exterior of the building, new sound system, refreshed dressing rooms and the repair of the leaks in the roof.

**Grant Request:** The board discussed a grant request from the Guenther's to assist in the financial cost of an interior/exterior renovation of their building at 220-224 S. 8<sup>th</sup> Street. Royce Balak disclosed that Commerce Bank has done a bank loan on the project. They plan on renovating the main floor space probably starting in the fall. To receive the \$10,000 grant that they requested, they would need to provide a copy of the contracts and bids to the CID. The grant would be approved subject to the bids and paid at the end of the project when they provide a copy of the certificate of occupancy to the CID. Royce Balak made a motion to approve the grant request. Pat Dillon seconded and the board voted in favor (5-0).

**Adjourn:** Royce Balak made a motion to adjourn at 9:36 am. Ron Barbosa seconded the motion and the board voted in favor.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Rhabecca Boerkircher". The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Rhabecca Boerkircher  
Executive Director