

Minutes

July 26, 2017

A meeting of the St. Joseph Downtown Community Improvement District board of directors was held on Wednesday, July 26, 2017 from 12:08 pm until 1:26 pm at the offices of Tieman, Spencer and Hicks, 702 Felix Street. Directors present were: John Spencer, Royce Balak, Teresa Fankhauser, Lee Sawyer, Pat Dillon and Rhabecca Boerkircher. Directors absent were: Ron Barbosa and Bobbi Jo Hausman.

Call to Order: Chairman, John Spencer called the meeting to order at 12:08 pm.

Approval of Meeting Minutes: Teresa Fankhauser made a motion to approve the meeting minutes as written. Lee Sawyer seconded the motion and the board voted in favor (5-0).

Financial Report: Royce Balak gave the board a report on the finances of the organization. After discussion by the board, Teresa Fankhauser made a motion to approve the financial report. Lee Sawyer seconded the motion and the board voted in favor (5-0).

Election of Officers: John Spencer inquired if anyone was willing to step up and become chairman of the board. Since no one was willing, Pat Dillon made a motion to retain the current slate of officers which are:

- John Spencer – Chairman
- Ron Barbosa – Vice-Chairman
- Royce Balak – Secretary/Treasurer

Teresa Fankhauser seconded the motion and the board voted in favor (5-0).

Director's Terms: Rhabecca Boerkircher informed the board that Teresa Fankhauser, Pat Dillon and Bobbi Jo Hausman's terms on the board are expiring on September 6th. She has asked them if they would be willing to be re-elected for another four year term and they all have said yes. John Spencer made a motion to re-elect Teresa Fankhauser, Pat Dillon and Bobbi Jo Hausman for another term on the board. Royce Balak seconded the motion and the board voted in favor (5-0).

Approval of Tax Rate: Rhabecca Boerkircher asked the board to approve the new tax rate. The rate is quite a bit lower than last year. The board requested that she contact our attorney, Brian Engle to see if there is a way to modify the tax rate or if there is a process for appeal and report back.

Grants:

Joestock: The St. Joseph Music Foundation requested a grant of \$1,467.98 to help with expenses associated with their Joestock Music Festival. Royce Balak told the board that the organization received \$500 last year to help offset the cost of the concession building for the three day event. Royce Balak made a motion to grant the St. Joseph Music Foundation \$500 for their Joestock Festival this year. Pat Dillon seconded the motion and the board voted in favor (5-0).

Downtown Companion Map: Cris Coffman requested that the CID board fund a re-print of the map with updates on businesses. She told the board that they would like to include the ATM locations downtown as well. Board members asked if she would try to get other entities to buy into the cost of the project which is \$1,628.25 and she said that she would. Royce Balak made a motion to grant \$1,000.00 toward the project payable when she can provide documentation that \$300 has been raised from other sources. John Spencer seconded the motion and the board voted in favor.

Handpicked Concert Series: Simon Fink told the board that the concert series was started in conjunction with the First Saturday's events and they are held at the Paradox Theater. These concerts are family friendly and free to the public. They are short, only about forty five minutes each. Simon is requesting a grant of \$2,400.00 to subsidize the cost of \$7,500 for the three concert series. Royce Balak made a motion to grant \$1,500.00 toward the project payable when they have provided documentation that they have raised \$500.00 cash from other sources and copies of signed artist agreements. Lee Sawyer seconded the motion and the board voted in favor (5-0).

Food Kitchen Project: Pat Dillon gave the board an update on the Food Kitchen Project. Plans are going back to the architect for final design. They are tentatively working on a ground breaking in September with the move in date scheduled for March. The new roof for the existing building should be installed soon.

Mosaic Update: Pat Dillon gave the board an update on the Mosaic Life Care projects downtown. The parking garage is still scheduled to be completed by the end of the year. They are going to request of list of former tenants to determine what the existing parking needs are. The city will determine what the parking fees will be. They are working on tenants for the new retail spaces. The mural is complete by the German-American building. Talks are still in process for a tenant for the Plymouth Building.

Adjourn: Royce Balak made a motion to adjourn at 1:26 pm. John Spencer seconded the motion and the board voted in favor (5-0).

Respectfully submitted,



Rhabecca Boerkircher
Executive Director