

Minutes

January 26, 2017  
(amended February 23, 2017)

A meeting of the St. Joseph Downtown Community Improvement District board of directors was held on Thursday, January 26, 2017 from 8:35 am to 9:17 am at the Allied Arts Council conference room, 128 S. 8<sup>th</sup> St. Directors present were: Royce Balak, Bobbi Jo Hughes, Teresa Fankhauser, Lee Sawyer, Pat Dillon, Ron Barbosa and Rhabecca Boerkircher. Directors absent were: John Spencer.

**Call to Order:** Secretary, Royce Balak called the meeting to order at 8:35 am.

**Approval of Meeting Minutes:** Teresa Fankhauser made a motion to approve the meeting minutes from the November 9<sup>th</sup> special meeting and the November 17<sup>th</sup> regular meeting as written (there was not a quorum in December therefore no official meeting was held). Pat Dillon seconded the motion and the board voted in favor (5-0).

**Financial Report:** Royce Balak gave the board a report on the financial status of the organization. After discussion by the board, Pat Dillon made a motion to approve the financial reports. Lee Sawyer seconded the motion and the board voted in favor (5-0). Teresa Fankhauser made a motion to add Lee Sawyer and Rhabecca Boerkircher to the signature card for the checking account and delete Roni Mauer and Mary Conway. Pat Dillon seconded the motion and the board voted in favor (5-0).

**Grants:** Royce Balak told the board that they had one grant request to consider. The grant request is from Sebastian Perry for funding assistance with his Eagle Scout project. Sebastian proposes to create historic plaques for some of the downtown buildings and create a historic downtown walk. The plaques would describe the history of the buildings. Royce Balak recommended approval of the \$950 request to be paid after receipts for the manufacture of the plaques are turned in. Bobbi Jo Hughes made a motion to approve the grant request. Lee Sawyer seconded the motion and the board voted in favor (6-0).

**Open Door Food Kitchen Project Update:** Pat Dillon informed the board that they had a good meeting with the city. He said that he couldn't give them a lot of information because it was a closed session. Rhabecca Boerkircher told the board that John Spencer has been in contact with the city to discuss the how the structure will work for the transfer of the money to the city for the purchase of the current Open Door Food Kitchen building. Pat Dillon also told the board that the beams for the parking structure at 9<sup>th</sup> and Felix are set now so there will not be any more pounding. They have had inquiries from seven or eight companies for the grocery store portion of the facility. The space for the grocery store will be 20,000 square feet so it will be a nice

sized space. The German-American building is progressing nicely and they are having a tour on Monday, February 20<sup>th</sup> at 3:30 pm. He extended an invitation to the board. If anyone would like to attend let him know. Royce Balak requested that Rhabecca email John Spencer about the tour.

**Board Meetings:** The board meetings will still be held the fourth Thursday of the month at 8:30 am at the Allied Arts Council conference room.

**Concessions Building Update:** Rhabecca Boerkircher told the board that Ron Weir isn't under contract right now and therefore there isn't anyone to do snow removal. The board requested that she contact him to see if he would be interested and they would pay him per occurrence. Lee Sawyer made a motion to transfer another \$2,000 to the concessions building account. Ron Barbosa seconded the motion and the board voted in favor (6-0).

**Other Business:** The board discussed the change of businesses downtown. Pink Salt has closed and they are looking for another restaurant to fill that space. Jakes will be moving into the space vacated by Bourbon Street. Mokaska Coffee Roasters will be moving into the space where Griffey School for the Arts was located.

**Adjourn:** Teresa Fankhauser made a motion to adjourn at 9:17 am. Bobbi Jo Hughes seconded the motion and the board voted in favor (6-0).

Respectfully submitted,

A handwritten signature in cursive script, reading "Rhabecca Boerkircher". The signature is written in black ink and is positioned above the printed name and title.

Rhabecca Boerkircher  
Executive Director