



## Minutes

May 25, 2017

A meeting of the St. Joseph Downtown Community Improvement District board of directors was held on Thursday, May 25, 2017 from 8:35 am to 9:31 am in the Allied Arts Council conference room, 128 S. 8<sup>th</sup> St. Directors present were: Royce Balak, Pat Dillon, Lee Sawyer, John Spencer, Ron Barbosa and Rhabecca Boerkircher. Directors absent were: Teresa Fankhauser and Bobbi Jo Hausman.

**Call to Order:** Chairman, John Spencer called the meeting to order at 8:35 am.

**Approval of Meeting Minutes:** Royce Balak made a motion to approve the meeting minutes as written. Lee Sawyer seconded the motion and the board voted in favor (4-0).

**Financial Report:** Royce Balak gave the board an update on the financial status of the organization. Due to the loss of a couple of businesses that previously contributed a substantial amount to the district, it was necessary to revise the budget. Hopefully, the new businesses will do well and help bring the sales tax figures back up. After discussion by the board, Royce Balak made a motion to approve the financial reports and the revised budget. Pat Dillon seconded the motion and the board voted in favor (5-0).

**Open Door Food Kitchen:** Royce Balak gave the board an update on the Open Door Food Kitchen project. He said that they are talking to a lady that has some land to sell adjacent to the land that they are purchasing for the project. If she will sell the land reasonably, they will purchase it as well to enhance the project. If not, they will move ahead with what they have. The project is moving forward and they are getting all the components taken care of.

**Contracts:** Rhabecca Boerkircher informed the board that the contracts between the city and the Open Door Food Kitchen have been approved by the CID's attorney. Royce Balak made a motion to approve John Spencer to sign the contracts and disperse the money to the city. Ron Barbosa seconded the motion and the board voted in favor (5-0).

**Grants:** The board discussed the possibility of amending the grant forms to say that the funds must be requested in 12 months. John Spencer explained to the board that Brian Engle, attorney for the CID would like for the organization to have the city determine blight reduction prior to giving money to building projects. Royce Balak said that they have one grant request for \$1,500 for the Celtic Street Faire to be held on June 23<sup>rd</sup> and 24<sup>th</sup>. This is a new event and will be something different for downtown. Royce Balak made a motion to approve the \$1,500 grant request. Pat Dillon seconded the motion and the board voted in favor.

**Mosaic Update:** Pat Dillon gave the board an update on the Mosaic Life Care projects downtown. The Parking Garage is coming together. The timeline to complete the project is the first of the year. He stated that the city is not sure what they will charge to park in the facility. A restaurant called Longboards from Kansas City has signed a lease to be the restaurant in the German-American building. The space is currently being remodeled for their use. There is a potential lease on the main floor of the Plymouth Building.

**Other Business:**

**Stewart Resignation:** Rhabecca Boerkircher informed the board that Allison Stewart has submitted her resignation. Her last day will be July 28<sup>th</sup>.

**Telephone Building:** Rhabecca Boerkircher told the board that there is a lease on the Telephone Building at 7<sup>th</sup> and Edmond St. It will be a marketing company that will be moving in.

**Bike Program:** Ron Barbosa told the board that the city is working on a bike sharing program. Individuals will be able to pick up and deliver the bikes at various locations downtown.

**Adjourn:** Royce Balak made a motion to adjourn the meeting at 9:31 am. John Spencer seconded the motion and the board voted in favor (5-0).

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Rhabecca Boerkircher", written in a cursive style.

Rhabecca Boerkircher  
Executive Director