



Minutes
August 25, 2016

A meeting of the St. Joseph Downtown Community Improvement District board of directors was held on Thursday, August 25, 2016 from 8:34am until 9:42am at the Allied Arts Conference Room, 128 S. 8th St. Directors present were: Ron Barbosa, Pat Dillon, Royce Balak, Lee Sawyer, John Spencer, Teresa Fankhauser and Rhabecca Boerkircher. Directors absent were: Bobbi Jo Hughes.

Call to Order: Chairman, John Spencer called the meeting to order at 8:34am.

Approval of Meeting Minutes: Royce Balak made a motion to approve the meeting minutes as written. Ron Barbosa seconded the motion and the board voted in favor(6-0).

Financial Report: Royce Balak gave the board a report on the finances of the organization. After discussion by the board, Royce Balak made a motion to approve the financial report. John Spencer seconded the motion and the board voted in favor(6-0).

Grants:

St. Joseph Music Foundation: The St. Joseph Music Foundation submitted a grant request for \$1,467.98 to pay for marketing, supplies, permits, insurance and rental of the concessions building for their JoeStock Festival. Royce Balak made a motion to donate \$500 to the event. Pat Dillon seconded the motion and the board voted in favor(6-0). The grant will be paid when the Music Foundation provides a copy of its 501(c)3.

Erik Borger: Eric Borger requested a \$10,000 grant to assist with marketing and promotional costs and material costs to open two new restaurants, Ostrea Oyster Bar and Komatsu Ramen at 726 Felix St. Royce Balak made a motion to approve the request. The grant will be paid after the applicant provides copies of receipts for material and remodeling costs for the building and the certificate of occupancy from the city. Ron Barbosa seconded the motion and the board voted in favor(6-0).

Coldwell-Smith Enterprises LLC: Coldwell-Smith Enterprises, LLC requested a grant of \$10,000 to assist with the expenses of material costs for the rehabilitation of 515 Felix

St. The project will include four market rate apartments and two commercial spaces. Teresa Fankhauser made a motion to approve the grant request. Lee Sawyer seconded the motion and the board voted in favor(5-0, Royce Balak abstained). The grant will be paid when the CID receives a copy of the Certificate of Occupancy from the city.

Bluegrass Battles Hunger: Bluegrass Battles Hunger submitted a grant application to assist with security for their event. The event is a two-day bluegrass concert event to benefit Second Harvest Community Food Bank. Royce Balak made a motion to provide \$1,000 for the event. John Spencer seconded the motion. The grant will be paid when the event organizers provide copies of receipts of paid invoices for marketing and event expenses totaling more than \$5,000. The board voted in favor of the expenditure(6-0).

Oktjoeberfest: Oktjoeberfest organizers requested a grant for \$1,000 to assist with rental of the concessions building, marketing, supplies, cost of bands and sound equipment rental for their festival scheduled for October 1st at Coleman Hawkins Park at Felix Street Square. Royce Balak made a motion to grant the event \$800 payable when they provide copies of receipts documenting their expenditures for the event. Pat Dillon seconded the motion and the board voted in favor(6-0).

AED Agreement: The board discussed the agreement that the city is requesting to place a automated external defibrillator in the concessions building. After discussion, John Spencer made a motion to decline the agreement with the city. Teresa Fankhauser seconded the motion and the board voted in favor(6-0).

CID Expansion: No action was taken on this agenda item.

Mosaic Update: Pat Dillon gave the board an update on the Mosaic projects downtown. Construction on the parking lot at 7th and Edmond has commenced and they are making good progress. Demolition of the parking structure at 7th and Felix has begun. The German-American building is coming together and looking good.

Other Business:

Marketing Plan: Rhabecca Boerkircher inquired if the board would be interested in possibly funding a marketing campaign for downtown for the holiday season.

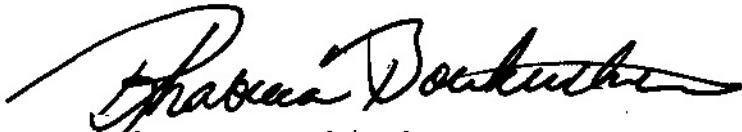
Concessions Building: John Spencer stated that he would like to have a joint meeting with the Downtown Association to discuss the revenue and expenses for the concessions building.

The meeting will be held on September 6th at 8:30am at the Allied Arts Council conference room.

Plaque Presentation: The board requested that representatives from Taco Bell and Artcraft Engraving be invited to the September meeting to receive a special recognition plaque.

Adjourn: Royce Balak made a motion to adjourn at 9:42am. Ron Barbosa seconded the motion and the board voted in favor.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Rhabecca Boerkircher". The signature is fluid and cursive, with a large initial "R" and "B".

Rhabecca Boerkircher
Executive Director